

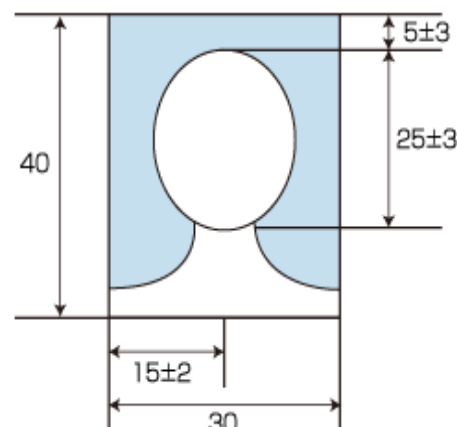
Konan University Summer Intensive Japanese Program

APPLICATION CHECKLIST & PROCEDURES

Students applying for the Summer Intensive Japanese Program must complete the following forms and submit all documents to the Study Abroad Center at their home university. Please check with your Study Abroad Advisor for the Application Deadline at your home university.

A complete set of typed application forms must be received by Konan University **by March 20, 2020**. Applications that are received by Konan University passed the deadline will not be processed.

- ☐ 1. Student Information (Excel File)
- ☐ 2. Application form
- ☐ 3. Participant Agreement
- ☐ 4. Tomodachi Program Information Sheet
- ☐ 5. Photocopy of ID Page of Valid Passport
- ☐ 6. 2 ID photos (**width 30mm x height 40mm**)*¹
- ☐ 7. A casual photo of yourself to your host family



***¹Specification of a picture**

- Photo must be 30mm by 40mm
- The height of the head (top of hair to bottom of chin) should measure 22mm – 28mm.
- Taken within 3 months prior to the date of application
- Name & university written on the back of each photo

Application Procedures for Students:

1. Student Information (Excel form) must be saved in Excel data form and sent as an attachment by email to your study abroad advisor by the program deadline.
2. Print out filled out other forms*¹ and submit them together with the signed participant agreement, one passport copy and 2 ID photos*² to your study abroad advisor by the program deadline.
3. Make sure that a casual photo of yourself given to your host family is submitted.
 - *¹ Students should check whether the study abroad office at your home university also requires the completed application forms in data form.
 - *² Only photos that meet specified measurements will be accepted. Photocopies and low quality prints are not acceptable.

Procedures for Administrators:

1. Please submit the form "Student Information" in Excel data form to kiec-in@adm.konan-u.ac.jp and send other application forms to the Konan International Exchange Center by postal service.
2. All Applications & required documents must be received by the Konan International Exchange Center **by March 20, 2020**.

A) JAPANESE LANGUAGE COURSE WORK

Please answer the following questions and return this questionnaire with your application form.

(Last name)..... (Middle or other)..... (First).....

[1] Please give details about the Japanese courses you have taken or you are currently enrolled in.

Institution: Dates of study (Y/M/D): from/...../..... to/...../..... Grade(s).....

Textbooks or any type of books (title and chapters)

ex.) Basic Japanese Grammar II, London Publishing Company, L1-L8, 2012

.....

[2] Which language skills do you feel are your weak points (Cross any "✓")?

☐ Grammar ☐ Listening ☐ Conversation ☐ Writing ☐ Others (.....)]

[3] Please indicate the approximate number of kanji you can read:..... / write:.....

[4] Check the following Japanese grammatical items you think you have mastered.

- | | |
|---|--|
| <input type="checkbox"/> MASU-form (with its negative and past forms) | <input type="checkbox"/> The polite past form of adjective/verb |
| <input type="checkbox"/> - <i>ga hoshii desu</i> | <input type="checkbox"/> Question words (<i>nani/dare/doko/itsu/dōshite</i>) |
| <input type="checkbox"/> TE-form of verb | <input type="checkbox"/> - <i>tai desu</i> |
| <input type="checkbox"/> - <i>nagara</i> | <input type="checkbox"/> The dictionary form |
| <input type="checkbox"/> The plain forms of verb (TA-form, Nai-form) | <input type="checkbox"/> - <i>tara</i> |
| <input type="checkbox"/> - <i>te imasu</i> | <input type="checkbox"/> The past form of adjective (- <i>katta</i>) |
| <input type="checkbox"/> - <i>te mimasu</i> | <input type="checkbox"/> - <i>kara</i> (because) |
| <input type="checkbox"/> <i>ageru/morau/kureru</i> | |

[5] Please describe your purpose for studying Japanese and how you would like to use it (if possible).

You may partially write in Japanese if possible.

.....

.....

.....

.....

.....

.....

B) STUDENT INFORMATION FOR HOST FAMILY PLACEMENT

(CONFIDENTIAL FOR OFFICIAL USE ONLY)

We collect personal information from you that is relevant to the introduction process of au pairs to families, allowing us to introduce relevant prospects only. The information is only disclosed to members of KIEC and to relevant prospective au pairs for home stay placement.

Name: (First).....(Last).....

Home Institution:..... Height:.....CM Weight:.....KG

1. Are you able to live with the following pets? (Please check.)

Cats ☐ Yes ☐ No

Dogs ☐ Yes ☐ No

Others (Please name pets you do not like to live with.)

2. Please check one of the following:

a. ☐ I prefer to live with smokers.

b. ☐ I don't mind living with smokers.

c. ☐ I prefer not to live with smokers.

Those who answered "c", can you accept your host family members smoking just in a restricted area?

(e.g., in the kitchen under the exhaust fan and /or outside)

☐ Yes ☐ No

3. Do you have any chronic health conditions or illnesses? (check one) ☐ Yes ☐ No

If yes, please specify:

4. Please check one of the following:

☐ I hope to live with a family that speaks some English.

☐ I hope to live with a family that speaks no English.

☐ I have no preference.

5. Please check one of the following:

☐ I prefer a family with younger children. (under 10 / over 10)

☐ I prefer a family with children of my own age.

☐ I prefer a family with no children.

☐ I have no special preference.

6. Other information Konan University and host family should know about you

7. Please briefly introduce yourself:

Note: We cannot guarantee you will be matched with a host family that meets all your preferences.

C) STUDENT INFORMATION FOR HOST FAMILY

This form will be given directly to your Host Family.

1. Personal Information

Name: (First) (Middle or Other) (Last)

What would you like to be called at home? (in katakana):

Home Institution:

Date of Birth (dd/mm/yy):

Mailing Address: Post Code:

Telephone: Fax (if any): E-mail:

* Your host family might contact you by email.

2. Family Members

Name	Relationship	Age
.....
.....
.....
.....
.....
.....

3. Interests and hobbies

.....
.....

4. Allergies / Special Health Conditions / Special Dietary Needs

Allergies:

Special Health Conditions:

Special Dietary Needs:

Foods you prefer not to eat:.. (e.g. red meat, all meat, fish, eggs, nuts, specific vegetables)

.....

Reasons:

Anything else you would like your host family to be aware:..

.....

5. Do you smoke? (Check one.) ☐ Yes* ☐ Sometimes ☐ No

*Those who answered "Yes", please understand that you may not be permitted to smoke in the host family's house.

Konan University
Summer Intensive Japanese Program 2020
Application Form



MESSAGE TO YOUR HOST FAMILY

Please attach a casual photo of yourself here:

Write a message to your family below. You may
write in English, but please include at least a
short message in Japanese:

Dear Family,

From.....

Tomodachi Program Information Sheet

The Tomodachi Program is a two-part student support program offered to all incoming exchange students. This form will be viewed by Konan students who have volunteered to be your student supporters only at KIEC office. They will contact you by email to introduce themselves soon after you have been officially accepted to the Summer Intensive Japanese Program and answer any questions that you may have while you are preparing to begin your study abroad experience. You will meet your "tomodachi" after you arrive in Japan. Student supporters are looking forward to welcoming you to Konan University and helping you adjust to your new campus surroundings!

Name	<input type="checkbox"/> Female <input type="checkbox"/> Male
Home university :	Major:
I prefer that my student supporter is: <input type="checkbox"/> Female <input type="checkbox"/> Male <input type="checkbox"/> No preference ※Preferences cannot be guaranteed.	
Hobbies:	
Self- introduction and message to your student supporter in Japanese or English:	

Email address: i) ii) ※Please be sure that you can be reached at the email address even after you have arrived in Japan.
Other means of contact (e.g., Line/Facebook account, etc.):

☐ Check here if you prefer NOT to correspond by email beforehand.