Entry Level (no experience required) Positions

From Actus

East Coast Positions

❖ **Position:** Event Operation Staff at Japanese space rental company.
  **Location:** New York, NY
  **Compensation:** $17-19/hr

❖ **Position:** TV Producer at Japanese media company.
  **Location:** Washington D.C.
  **Compensation:** $37.6K~

Midwest Positions

❖ **Position:** Inside sales (future outside sales) at Japanese logistics company
  **Location:** Elk Grove Village, IL
  **Compensation:** $30K~

❖ **Position:** Sales Engineer at Japanese robotic company
  **Location:** Elk Grove Village, IL
  **Compensation:** $40K+bonus

❖ **Position:** Account Manager at Japanese manufacturer of decorative material company
  **Location:** Elkhart, IN area (Home office)
  **Compensation:** $50K+bonus

❖ **Position:** Help Desk Technician, System Engineer, etc. at Japanese IT company for major automotive companies
  **Location:** Novi, MI
  **Compensation:** $45K-50K (visa support is available for Japanese above business level candidates)

❖ **Position:** Network Engineer at Japanese IT company
  **Location:** Novi, MI
  **Compensation:** DOE (visa support is available for Japanese above business level candidates)
Position: Design Engineer at Japanese automotive company  
Location: Novi, MI  
Compensation: DOE

Position: Entry level IT positions at Japanese IT company  
Location: Houston, TX  
Compensation: $30K~ (visa support is available for Japanese above business level candidates)

Position: Japanese bilingual Store Manager or Assistant Manager at Japanese bookstore  
Location: Katy, TX (Houston area)  
Compensation: $15-17/hr

Position: English book buyer & Event Coordinator at Japanese bookstore  
Location: Katy, TX (Houston area)  
Compensation: $12.50/hr

Position: Japanese bilingual Sales Clerk at Japanese bookstore  
Location: Katy, TX (Houston area)  
Compensation: $12.50/hr

West Coast Positions

Position: Travel Consultant at Japanese major travel agency  
Location: Torrance, CA

※Japanese language skill is not required if not noted “Japanese bilingual”.

Need more information?

Please contact Recruiter: Nina Koch at below email address or phone number.

- Email address: nkoch@actus-usa.com
- Direct phone number: 847-466-1516